



SAINT MARY'S SCHOOL

Dear Parents,

If you would like to be a volunteer in the school, please see the following information:

The following is required by the Archdiocese of Washington, DC before being allowed to volunteer in the classroom or on field trips. Once you have completed these items, you are able to volunteer!

1. Fill out and return to the School Office - Volunteer Application (attached).
2. Sign online to Virtus.org and register to attend a Protecting God's Children Seminar.
3. Review and sign the back page authorization form of the Child Protection Policy booklet given out at the Seminar.
4. Call me at the school office to make an appointment to complete an Online Background Check (bring copy of passport/social security card and driver's license). This item may be completed prior to attending a seminar.

Please call me at 301-762-4179 ext. 3002 if you have any questions.

Thank you,
Ellen Finnell