ADMISSIONS PROCESS

STEPS IN THE APPLICATION / ADMISSION PROCESS

Applications for admission to St. Mary's School for the 2026-27 School Year will open in November of 2025. Acceptance of new students begins in January 2026.

Our Application Steps:

1. Register for and attend an Open House; consider completing an application for financial aid.

2. Application for admission for each student. (Parents complete in FACTS. The application is fee $100 per student, and is non-refundable.)

3. School review of the application for admission and required documents.

4. Student and Parent schedule a time to meet Principal Debra Eisel (includes interview and tour for student, and time for questions and answers).

5. Decision regarding student acceptance based on application, records and visits (completed by School Administration).

6. If accepted for admission, notice will be emailed with a link for the Parent to complete the Enrollment Package (in FACTS).

This Enrollment Package includes more detailed information about the student and family contacts, the formal Tuition Agreement, payment plan options and set-up for auto bank transfers or credit card charges.

Actual tuition payments begin July 1 before the school year opens, and are completed in April before the school year is completed. To complete the Enrollment Step, a non-refundable tuition deposit of $400 is required to preserve the student's place in the class.

7. Parents will be notified if a student is placed on a waiting list. Notice of Admission will be sent with the Enrollment link when a space becomes available in the class.